

Formal Notification Job Evaluation Appeal

Manager Name:

Position:

Advisor (if any) who has been hired to assist in the appeal:

Band Requested:

Points Requested:

| | Know-How Rating | Know-How Points | Problem Solving Rating | | Problem Solving Points | Accountability Rating | Accountability Points | Working Conditions |
|---|-----------------|-----------------|------------------------|--|------------------------|-----------------------|-----------------------|--------------------|
| Points originally allocated | | | | | | | | |
| Points requested (where different from above) | | | | | | | | |

Benchmarks to Support Request:

There must be at least one benchmark to support each point change requested

Resources that will be used to Support Request:

There may be up to two resources at the hearing to speak to the job description, and clarify any issues.

Director of HR signature (if appeal by Deputy Minister) Date

or
Manager signature (if appeal by manager) Date